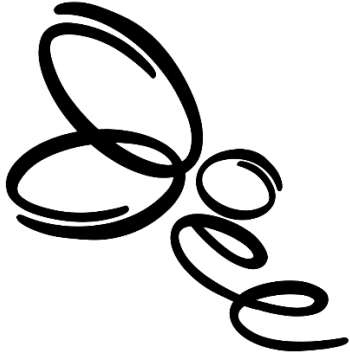


# 2025-2026

# Coordinator Handbook



Scripps National Spelling Bee®



**FREDERICK COUNTY  
SPELLING BEE**

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# General Information

An exciting and challenging academic contest awaits: The Frederick County Spelling Bee!

All public and private schools and homeschool associations in Frederick County are invited to participate in this event. The following is the sequence of events, which leads to the Scripps National Spelling Bee in Washington, DC.

1. School/Association Spelling Bee or selection of speller by school/association
2. Frederick County Spelling Bee
3. National Spelling Bee

Each school/association contest determines the champion speller to be sent to the Frederick County Spelling Bee. Each contest will choose one winner, plus an alternate to participate if the speller cannot. Schools are not required to hold a Bee. They may choose a speller and alternate by a method of their choosing.

School alternates are encouraged to attend the Frederick County Spelling Bee. If a school's winner does not attend this competition, the school's alternate will compete for their school.

Home-schooled students can participate in the Frederick County Spelling Bee either as a representative of their homeschool association or as an individual.

## Important Dates:

- December 20, 2024** Last day for schools and homeschool groups to register with Scripps (<http://spellingbee.com/enrollment/>)
- January 31, 2025** School Bee Deadline (all school/association bees must be held by this date)
- February 07, 2025** Deadline for coordinators to register school reps with Scripps (<http://www.spellingbee.com/>) This will automatically register your student for the Frederick County Spelling Bee.
- March 8, 2025** Frederick County Spelling Bee  
Hood College, *Hodson Auditorium in Rosenstock Hall*  
11:00am
- March 22, 2025** *Snow date: Frederick County Spelling Bee*
- May 24 – May 31, 2025** Scripps National Spelling Bee Week is held at the Gaylord National Resort and Convention Center in National Harbor, Maryland. Our Frederick County champion will attend. For additional information about Bee Week at the 2025 Scripps National Spelling Bee, visit [www.spellingbee.com](http://www.spellingbee.com)

# Sequence of Events

## **STEP 1. Initial Registration**

Eligible elementary and middle schools and homeschool associations register online with SCRIPPS and pay fee: <http://www.spellingbee.com/>

## **STEP 2. Hold your School/Association Bee or choose a speller and alternate**

### **School Bee**

The School Spelling Bee coordinator directs the School Spelling Bee. This Bee may be held during school hours or in the evening but must be held prior to **January 31, 2025**. We suggest that in scheduling your bee, you also plan snow dates that will help you meet this deadline. An area with a stage and good lighting is best.

### **Homeschool association bee**

Frederick County homeschool associations are eligible to register for the Frederick County Spelling Bee. Homeschool associations must register and pay via the Scripps website. Homeschool associations will receive the same support materials as local schools. Homeschool bees must be held by **January 31, 2025**. Each homeschool association is responsible for selecting one winner and one alternate to advance to the Frederick County Spelling Bee. These students **must** be residents of Frederick County.

## **STEP 3. Register your winner and alternate**

### **Schools and Homeschool associations**

Winners and alternates must be registered via the [Scripps website](#) by **February 07, 2025**. You will also need to upload a photo of your winner on the site. Additionally, please give to your winner and alternate:

1. **Study resources for the county bee (refer to page 8 for information)**
2. **A copy of the Frederick County Spelling Bee Rules (pages 9-16)**
3. **A permission slip (page 17)**
4. **The information letter about the Frederick County Bee (page 18).**

**Remember: You are your students' resource for these study resources and information. Without your support, they will not be fully prepared for the Frederick County Spelling Bee. We suggest that you make your students' parents aware that you have given these important papers and information to their children.** You may return the permission slip or let the parents do so. If we do not receive a permission slip for a student prior to the bee, we will have the student's parent fill it out at registration on the day of the event.

#### **STEP 4. Winners and alternates attend the County Spelling Bee**

Each participating school/association will send one champion speller, plus one alternate, to the Frederick County Spelling Bee. The Frederick County Spelling Bee will take place on **March 8, 2025** at 11:00 am at the Hodson Auditorium on the Hood College Campus.

#### **STEP 5. County winner goes to the Scripps National Spelling Bee**

The winner of the Frederick County Spelling Bee will participate in the Scripps National Spelling Bee, held around Memorial Day Weekend. For additional information about Bee Week at the 2025 Scripps National Spelling Bee, visit [spellingbee.com](http://spellingbee.com).

## Resources for You and Your Spellers

Please visit the Scripps National Spelling Bee website (<http://www.spellingbee.com/>) for more information. This website gives you access to study materials, practice words, information about the National Spelling Bee and helpful hints for you and your students.

- [Scripps FAQ](#): Information on enrollment, local and school bees, and general FAQ
- [FCPL Spelling Bee webpage](#): Keep up to date on the latest from Frederick County Public Libraries
- [Spell It!](#): the Scripps National Spelling Bee study site

**Remember – you are your students’ first resource. They will need guidance from you to prepare for the county bee. You should provide study resources and information to both your winner and your alternate (your alternate may need to fill in for your winner and will want to be prepared also).**

### **Frederick County Public Libraries Spelling Bee Contacts:**

Katie Brown, Teen Services Supervisor II  
c/o C. Burr Artz Public Library  
110 East Patrick St, Frederick, MD 21701  
Phone: 301-600-3784

email: [spellingbee@fcpl.org](mailto:spellingbee@fcpl.org)

Or

Philip McCarty, Teen Librarian  
c/o C. Burr Artz Public Library  
110 East Patrick St, Frederick, MD 21701  
Phone: 301-600-1630

email: [spellingbee@fcpl.org](mailto:spellingbee@fcpl.org)

# How Should Your Student Prepare for the Spelling Bee?

The Scripps National Spelling Bee will provide words for your school. Scripps will also provide Frederick County with the words **and vocabulary questions** that we will use to select the winner of our bee. These are the resources that Scripps suggests your students use to prepare for spelling bees. This information can also be found on the Scripps website. **You will be your students' resource for bee related information. Please share this and other important information with your students.**

## **For any spelling bee:**

- Read [How to Study for a Spelling Bee](#) by national finals pronouncer, Dr. Jacques Bailly.

## **For your classroom, grade level or school-wide spelling bee:**

- **Step One:** Students should first learn the 100 study words for their grade level from the *2025 School Spelling Bee Study List*. Teachers provide the study words to students. Teachers at enrolled schools may obtain the study words by logging into [spellingbee.com](#) and clicking on Student Materials. It is there that teachers print out "Study Words for (Grade Level)."
- **Step Two:** When your student masters the 100 grade-specific words in the *2025 School Spelling Bee Study List*, she/he is ready to learn the study words for all other grade levels. There are a total of 450 words on the *2025 School Spelling Bee Study List*.
- **Step Three:** When your students master the study words for grade levels 1–8, they may get a head start on the next level of competition by learning the words in [Spell It!](#)

## **For the Frederick County Spelling Bee:**

- **Step One:** Ensure that your school spelling champion knows the study words for grade levels 1–8.
- **Step Two:** When your school spelling champion masters the study words for grade levels 1–8, he is ready to learn the words and do the activities in [Spell It!](#)
- **Step Three:** When your school spelling champion masters the words in [Spell It!](#), he is ready to expand his spelling skill set by playing the fun word games at Merriam-Webster's [Word Central](#).
- **Your student needs to be prepared for multiple choice vocabulary questions. They are part of both the Frederick County and the Scripps National Bee competitions. Use Scripps resources to prepare for these questions.**
- **In advanced rounds of the Frederick County Bee, students will face words not provided on study lists.**



## Official Rules for the 2025 Frederick County Spelling Bee

### **Preface:**

The Scripps National Spelling Bee (“SNSB”) provides the following rules as guidance for local spelling bees and for informational purposes only. The SNSB defines a local spelling bee as any spelling bee other than its 2025 National Competition. Spellers and spellers’ parents and teachers should check with their local spelling bee officials for the rules in effect in their area, as local spelling bee officials are encouraged but not required to use these rules. Spelling bee officials may include the pronouncer, judges, coordinator and regional partner.

THE SNSB HAS NO AUTHORITY OVER THE CONDUCT OF LOCAL SPELLING BEES (SPELLING BEES OTHER THAN THE NATIONAL COMPETITION) AND WILL NOT RENDER ANY JUDGMENT OR OPINION RELATING TO THEIR CONDUCT OR OUTCOMES. INDIVIDUALS WITH COMPLAINTS RELATED TO A LOCAL SPELLING BEE SHOULD REGISTER THEIR CONCERNS WITH THE APPLICABLE LOCAL SPELLING BEE OFFICIALS.

These Suggested Rules for Spelling Bees are not the rules in effect at the National Competition. The National Competition operates under a different set of rules called the Contest Rules of the 2025 Scripps National Spelling Bee, which contain provisions specific to unique conditions at the National Competition. The implementation of National Competition rules at any other level is not recommended.

### **Eligibility:**

A speller qualifying for the 2025 Scripps National Spelling Bee (SNSB) National Competition must meet these requirements. SNSB does not control eligibility for competitions other than the National Competition.

### **Who they are:**

1. The speller is eligible to participate in a regional partner’s program only if they have not completed the eighth grade (or international equivalent) and have not reached their 15th birthday on or before August 31st of the year prior to the applicable National Competition (by way of example, August 31, 2024, for the 2025 National Competition).
2. The speller must not have any first-, second- or third-degree relatives (i.e., sibling, parent, stepparent, grandparent, aunt, uncle, niece, nephew, half-sibling, step-sibling or first cousin) who are current employees of The E.W. Scripps Company as of February 1, 2025.

### **What they do:**

3. The speller must not previously have won an SNSB National Competition.
4. The speller must represent a school that is enrolled in an SNSB program for the applicable year.

5. The speller must not have repeated any grade for the purpose of extending spelling bee eligibility. If the speller has repeated any grade, the speller must notify the SNSB of the circumstances of grade repetition by March 31, 2025, and the SNSB will, in its sole discretion, determine the speller's eligibility status on or before April 30, 2025.

6. The speller — or the speller's parent, legal guardian or school official acting on the speller's behalf — must not have declared to another entity an academic classification higher than eighth grade for any purpose including high school graduation equivalency or proficiency examinations and/or examinations such as the PSAT, SAT or ACT.

7. The speller must not have earned the legal equivalent of a high school diploma.

8. The speller must not bypass or circumvent normal school activity to study for spelling bees. The SNSB defines normal school activity as adherence to at least four courses of study other than language arts, spelling, Latin, Greek, vocabulary and etymology for at least four hours per weekday for 34 of the 38 weeks between August 20, 2024, and May 23, 2025.

9. Once having been disqualified at any level of a regional partner's spelling bee program between August 2024 and April 2025, the speller may not seek advancement in the 2025 SNSB program through another regional partner and/or enrollment in another school.  
2025

10. The speller must have been declared a champion of an SNSB-sanctioned regional spelling bee on or after February 1, 2025, or be named by a regional partner as a national competitor by competing in an official SNSB program or by an SNSB regional partner.

11. Additionally, the speller may not be a first-, second- or third-degree relative of any person directly involved in organizing the regional partner's program. The speller, upon qualifying for the 2025 SNSB National Competition, must submit to the SNSB a completed Champion Registration, an Appearance Consent and Release Agreement signed by speller and speller's parent/legal guardian, a signed Certification of Eligibility Form, a liability waiver signed by speller and speller's parent/legal guardian, and a photo. The speller will notify the SNSB, at least 24 hours prior to the first day of the SNSB National Competition, if any of the statements made on the Certification of Eligibility Form are no longer true or require updating. The speller's regional partner will provide access to all necessary items. The SNSB may disqualify any speller prior to or during the National Competition who is not in compliance with any of the above eligibility requirements. Further, the SNSB may, at any time between the conclusion of the 2025 SNSB National Competition and April 30, 2026, require any speller who is

found to have not been in compliance with any of the above eligibility requirements to forfeit and/or return any prizes, rank and other benefits accorded to the speller as a result of participation in the 2025 SNSB National Competition.

**Rules:**

**1. Format:** A spelling bee is conducted in rounds. Each speller remaining in the spelling bee at the start of a round spells one word or answers one vocabulary question in each round — except in the case of a written, multiple choice or online test. The spelling bee may be conducted orally, in writing, online or in a manner that is a combination of the three. If, however, the spelling bee officials specify an oral format, the speller may request a written format only as specified in the term of Rule 3: Speller Accommodations.

**2. Competition List:** Spelling bee officials are responsible for selecting the competition lists for use in their spelling bees and are encouraged to use the appropriate level of competition list generated annually by the SNSB. These competition lists include words that appear in the current edition of two study resources — the School Spelling Bee Study List and Words of the Champions. Also, these competition lists end with a section of words that do not appear in the aforementioned study resources and are for use near the end of a spelling bee, if spelling bee officials determine that their use in the spelling bee is warranted. All words appearing on annual SNSB competition lists are entries in Merriam-Webster Unabridged, the official dictionary of the SNSB, available at <https://unabridged.merriam-webster.com>. Merriam-Webster Unabridged is the final authority and sole source for the spelling of words; the primary source used to craft the pronunciations, definitions and language origins for the SNSB competition lists; and the only authority to be consulted by spelling bee officials. Some word information appearing in the annual SNSB competition lists may have been drawn from the most recent copyrights of Merriam-Webster publications because the SNSB deemed the information helpful to the speller; however, the SNSB is not obligated to draw supplemental material from other publications.

**3. Speller Accommodations:** Spelling bee officials will strive to provide accommodation for spellers who have diagnosed and documented conditions. All requests for spelling bee officials to provide accommodations should be directed to spelling bee officials well in advance of the spelling bee date. Spelling bee officials have discretionary power to amend oral and/or written spelling requirements on a case-by-case basis.

**4. Pronouncer's Role:** The pronouncer pronounces words or reads vocabulary questions and answer choices, and provides word information as listed in SNSB competition lists. The pronouncer strives to pronounce words according to the diacritical markings in SNSB competition lists.

**In Oral Spelling Rounds:** Homonyms: If a word has one or more homonyms, the pronouncer indicates which word is to be spelled by defining the word. The SNSB makes every effort to identify words with homonyms within the competition list; however, there is no guarantee that all homonyms have been identified. **The ultimate responsibility for understanding the word to be spelled rests with the speller.**

**Speller's requests:** The pronouncer responds to the speller's requests for a definition, sentence, part of speech, language(s) of origin and alternate pronunciation(s) as listed in the competition list. The pronouncer does not entertain root word questions, requests for alternate definitions or requests for slower pronunciation.

**Pronouncer's sense of helpfulness:** The pronouncer may offer word information from the competition list without the speller having requested the information. In Oral Vocabulary Rounds: Procedure: The pronouncer reads aloud the vocabulary question and both options (A) and (B) but does not indicate which is correct. Homonyms: If a word has one or more homonyms, the pronouncer indicates which word is in question by spelling the word aloud. The ultimate responsibility for understanding the word in question rests with the speller. Speller's requests: The pronouncer responds to the speller's requests for the question and/or answer options to be repeated. The pronouncer may also provide the spelling of the word in question. 5. Judges' Role: The judges uphold the rules and determine whether words are spelled correctly or vocabulary questions are answered correctly. They also render final decisions on appeals in accordance with Rule 9. They are in complete control of the competition and their decision is final on all questions. Interaction with the speller: Because seeing the speller's lip movements may be critical in detecting misunderstandings or misspellings, the judges encourage spellers to face them when pronouncing and spelling a word or answering a vocabulary question.

**Notice of rules:** Spelling bee officials ensure that all spellers and audience members are given an opportunity to receive a complete copy of the rules prior to the start of the spelling bee. Misunderstandings: The judges participate in the exchange of information between the speller and pronouncer if they feel that clarification is needed. Also, the judges listen carefully to the speller's pronunciation of the word in spelling rounds. If they sense that the speller has misunderstood the word, the judges work with the speller and pronouncer until they are satisfied that reasonable attempts have been made to assist the speller in understanding the word. Although the judges are responsible for attempting to detect a speller's misunderstanding, it is sometimes impossible to detect a misunderstanding until a spelling error has been made. The judges are not responsible for the speller's misunderstanding.

**Pronouncer errors:** The judges compare the pronouncer's pronunciation with the diacritical markings in the competition list. If the judges feel that the pronouncer's

pronunciation does not match the pronunciation specified in the diacritical markings, the judges direct the pronouncer to correct the error as soon as it is detected.

**Disqualifications for reasons other than error:** The judges will disqualify a speller (1) who refuses a request to start spelling or to provide an answer to a vocabulary question; (2) who does not approach the microphone when it is time to receive the word or question; (3) who does not comply with the 2025 Suggested Rules for Spelling Bees 4 eligibility requirements; (4) who, or whose family, engages in conduct that does not promote fair honest rivalry, courteous relations and graceful acceptance of competition results; (5) who, in the process of retracing a spelling, alters the letters or sequence of letters from those first uttered; (6) who, in the process of spelling, utters unintelligible or nonsense sounds; or (7) who, in the process of providing an answer in an oral vocabulary round, provides a blend of correct and incorrect information. (For example: If in answering the question, “What is porridge made from? A. fur, or B. grain,” the speller provides as an answer either “A. grain” or “B. fur.”). Speller activities that do not merit disqualification: The judges may not disqualify a speller (1) for failing to pronounce the word either before or after spelling it; (2) for asking a question; or (3) for noting or failing to note the capitalization of a word, the presence of a diacritical mark, the presence of a hyphen or other form of punctuation, or spacing between words in an open compound.

**6. Speller’s Role:** In a spelling round, the speller makes an effort to face the judges and pronounce the word for the judges before spelling it and after spelling it. The speller makes an effort to pronounce each letter distinctly and with sufficient volume to be understood by the judges. The speller may ask the pronouncer to say the word again, define it, use it in a sentence, provide the part of speech, provide the language(s) of origin, and/or provide an alternate pronunciation or pronunciations as listed on the pronouncer’s competition list. The speller does not need to note capitalization of a word, presence of diacritical marks, presence of hyphens or other forms of punctuation, or spacing between words in an open compound. To be judged as correct and move on to the next round, the speller must provide the correct letters in the correct order. In an oral vocabulary round, the correct answer is the answer that most closely reflects the definition of the word. A speller may answer the item by providing (1) the letter associated with the chosen answer along with the chosen answer, or (2) the chosen answer alone. If the answer is identified by the associated letter alone, officials should prompt the speller to provide the text of their answer. For example: If the speller is offered the question, “What is porridge made from? A. fur, or B. grain,” the following methods of answering are correct: “grain,” or “B. grain.”

**7. Errors:** Upon providing an incorrect spelling of a word or an incorrect answer to a vocabulary question, the speller is immediately disqualified from the competition, except as provided in Rule 8.

**8. End-of-Bee Procedure:** If all spellers in a round misspell or answer vocabulary questions incorrectly: If none of the spellers remaining in the spelling bee at the start of a round spells a word correctly or answers a vocabulary question correctly during that round, all remain in the competition and a new spelling round begins. Ties: All spellers eliminated in the same round are tied for the same place. After the champion has been determined, spelling bee officials may opt to conduct tiebreakers (of their own design) if tiebreakers are necessary for the awarding of prizes or the determination of qualifying spellers for the next level of competition. If only one speller in a round spells correctly or answers a vocabulary question correctly: If only one speller spells correctly or answers a vocabulary question correctly in a round, a new spelling round begins and the speller is given an opportunity to spell a word on the list (anticipated championship word). If the speller succeeds in correctly spelling the anticipated championship word in this round, the speller is declared the champion. Example: In Round 12, an oral spelling round, there are four spellers. Spellers A and B misspell. Speller C spells correctly. Speller D misspells. So, Speller C is the only speller in the round to spell correctly. Speller C begins Round 13 and is offered the anticipated championship word. Speller C correctly spells the anticipated championship word and is declared champion. Example: Two spellers compete in Round 10, an oral vocabulary round. Speller A answers correctly. Speller B answers incorrectly. Speller A begins Round 11 and is offered the anticipated championship word. Speller A correctly spells the anticipated championship word and is declared champion.

**VERY IMPORTANT:** If a speller misspells the anticipated championship word in a one-word round: A new spelling round begins with ALL the spellers who participated in the previous round. These spellers spell in their original order. Example: In Round 8 there are three spellers. Speller A spells correctly and Spellers B and C misspell. Round 9 begins, and Speller A is offered the anticipated championship word and misspells. Round 10 begins and includes Spellers A, B and C. The rules prescribe that spellers A, B and C spell in their original order; therefore, Speller A gets the next word on the list even though Speller A misspelled the previous word on the list. Round 10 is not complete until all three spellers have spelled. Tip: Spelling bee officials are encouraged to designate a record keeper or judge to track the progress of spellers throughout the rounds. The record keeper's information will be helpful in preventing end-of bee confusion. Teachers and regional partners may access a recordkeeping sheet by logging in to [spellingbee.com](http://spellingbee.com). It is best practice for the record keeper, or a separate audio record keeper, to use a device to record each speller's turn. These recordings can be accessed by the judges in case of any confusion or in the event of an appeal.

**9. Appeals:** Provided that the appellant adheres to the Time and Manner Requirements specified herein, the judges will review appeals and render decisions only on the following five grounds:

A. The speller correctly spelled the word but was eliminated for misspelling it; failing to say the word before or after spelling it; failing to indicate capitalization, hyphen, spaces or diacritical marks; or incorrectly indicating capitalization, hyphen, spaces or diacritical marks. Judges: Do your records or an audio or video recording indicate that the speller offered the correct letters in the correct order and never changed the order of letters? If yes, reinstate the speller even if the speller failed to say the word before or after spelling, or failed to indicate or incorrectly indicated capitalization, hyphen, spaces or diacritical marks. If no, deny the appeal.

B. The speller correctly spelled a homonym of the word in question and was not given the definition of the word. Judges: Did the pronouncer provide a definition? Refer to Rule 4. If no, reinstate the speller. If yes, deny the appeal.

C. In an oral vocabulary round, the speller correctly identified an answer matching the definition of a homonym of the word. Judges: Did the pronouncer spell the word aloud? Refer to Rule 4. If yes, deny the appeal. If no, reinstate the speller.

D. The speller correctly spelled an alternate spelling of the word as listed in official dictionary (1) whose pronunciation is identical to all pronunciations of the word in question, (2) whose definition is identical to the definition provided for the word in question, and (3) that is clearly identified as a standard variant of the word in question. Judges: Check official dictionary. If all three criteria are met, reinstate the speller. If fewer than three criteria are met, deny the appeal. Also, note that variant spellings having temporal labels (such as archaic, obsolete), stylistic labels (such as substandard, nonstandard), or most regional labels (such as North, Midland, Irish) will not be accepted as correct. If a word has an alternate spelling labeled “British,” “chiefly British,” or “less commonly” and that alternate spelling is listed on the same page as the headword, the alternate spelling will be listed in SNSB lists and should be accepted by judges as correct. For example, both “color” and “colour” should be accepted as correct, but “tyre” should not be accepted as correct if a speller is asked to spell “tire,” since the British spelling is not found under the headword entry for “tire.”

E. The officials did not adhere to Rule 8, the End-of-Bee Procedure. Judges: Carefully examine Rule 8. If you erred and the competition is still under way, reinstate the speller. If you erred and the competition has concluded, contact the spelling bee coordinator for the next level of the spelling bee for authorization to send both your declared champion and the speller (or spellers) affected by the error to the next level of competition. If you did not err, deny the appeal.

**Invalid grounds for reinstatement:** The judges will not entertain appeals on any of the following grounds: The pronouncer allegedly mispronounced the word. The pronouncer offered pronunciations and/or word information that the speller did not request, and

the unrequested information contributed to the misspelling. One or all Bee officials indicated to the speller that the speller was pronouncing the word correctly, but the speller's spelling indicates that the speller wasn't pronouncing it correctly. One or all Bee officials did not inform the speller before spelling that the speller's pronunciation was incorrect and/or that the speller was misunderstanding the word, and this inaction contributed to the misspelling. The speller offered a correct spelling as indicated in a dictionary other than Merriam-Webster Unabridged or other online or print sources. The pronouncer did not answer a root word question or provide the correct root word. The pronouncer did not honor the speller's request to slow down the pronunciation of the word, break the word's pronunciation into syllables, or provide an alternate definition or sentence.

**Time and Manner Requirements:** A written appeal must be hand-delivered to the designated official (usually the spelling bee coordinator/director) indicating the speller's name, the name and contact information of the person filing the appeal, the relationship of the person filing the appeal to the speller (must be a parent, guardian, teacher or principal of the speller), the word in question, and the grounds for reinstatement. (See Grounds A-E herein. Educators and regional partners may access a sample Appeal Form by logging in to [spellingbee.com](http://spellingbee.com).) The deadline for delivering an appeal is before the speller affected would have received their next word or vocabulary question had they stayed in the spelling bee. To minimize disruptions, however, effort should be made to deliver an appeal by the end of the round in which the speller was eliminated. When five or fewer spellers remain, the written appeal requirement is suspended, and an oral appeal must be made before the speller would have received their next word had they stayed in the spelling bee. While the competition is in session, individuals who have filed appeals may not directly approach the judges unless explicit permission to approach the judges has been given. The judges will make an announcement if they decide to reinstate the speller. To minimize disruption to the pace of the spelling bee and the concentration of the spellers, the judges are under no obligation to stop the spelling bee to discuss with the speller, speller's parent(s), legal guardian, teacher or principal a denied appeal.



# 2025 Frederick County Spelling Bee

March 8, 2025 at 11:00 a.m. at Hood College

Please complete this form and send a signed copy by mail, or e-mail to:

Frederick County Public Libraries  
C. Burr Artz Public Library  
110 East Patrick Street  
Frederick, MD 21701  
Email: [spellingbee@fcpl.org](mailto:spellingbee@fcpl.org)

## PLEASE PRINT:

Name: \_\_\_\_\_ Birthday: \_\_\_\_\_  
                    First Name                      Last Name

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of School: \_\_\_\_\_

I am: \_\_\_\_\_ my school's representative    **OR**    \_\_\_\_\_ my school's alternate

*I irrevocably give you, your subsidiaries, successors, assignees and licensee the absolute right and permission to copyright, use, publish and distribute all names and/or photographs in which the above-named child may be included for editorial, advertising, art or promotion, or for any lawful purpose whatsoever, without obligation.*

Parent/Guardian Signature: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Children and immediate families of event sponsors (Frederick County Public Libraries, *The Frederick News-Post*, Hood College and Educational Systems Federal Credit Union) are not eligible to participate in the Frederick County Spelling Bee.



FREDERICK  
COUNTY  
**PUBLIC  
LIBRARIES**

Dear Spelling Bee Finalists and Alternates:

Congratulations on being chosen to represent your school at the 2025 Frederick County Spelling Bee on March 8! The bee will be held in the Hodson Auditorium at Hood College at 11:00 am.

All finalists must check-in for the event between 10:15-10:30 am. It is **very important** that you be on time for check-in! Alternates will participate only if their school champion is absent. If you are late, you will be assumed absent and will be replaced by your alternate.

We have scheduled a snow date for March 22, 2025, at 11:00 am at Hood College. In the event of bad weather, you may call any branch of the Frederick County Public Libraries after 10 am on March 8 to check the status of the Bee. In the event that FCPL branches are closed due to winter weather, the Bee will be postponed and held on March 22.

I look forward to seeing you at the Frederick County Spelling Bee on March 8. Good luck, and s-p-e-l-l your hearts out!

Please contact your school coordinator, school contact, or me if you have any questions.

Katie Brown  
Teen Services Supervisor II  
C. Burr Artz Library  
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